

PRINCIPAL

Leadership Opportunity · Vocational Training Centres

“Lead Institutions. Develop People. Create Impact.”

Lead. Inspire. Transform.

The Leprosy Mission Trust India (TLMTI) is looking for experienced institutional leaders to head its Vocational Training Centre. This is an opportunity to lead a purpose-driven institution, build the capabilities of staff and students, and advance TLMTI’s mission of inclusion, empowerment and sustainable livelihoods for people affected by leprosy and marginalised communities.

THE LEADERSHIP OPPORTUNITY

As Head of the Institution, the Principal carries overall responsibility for implementing TLMTI’s approved programme at the centre — upholding the organisation’s policies, vision, mission and values through every activity. The role combines strategic leadership of the centre with day-to-day management of its operations and the mentoring of key staff for future leadership.

WHAT YOU WILL LEAD

- 1. Strategic & Institutional Leadership** — Develop and implement the centre’s Multi-Year/Business Plan in line with TLMTI’s country strategy; build strategic partnerships; promote research and continuous improvement; foster healthy staff relationships and lead by example.
- 2. Financial & Budget Management** — Prepare the annual budget with departmental heads; maintain budgetary control and review; act as authorised signatory on the centre’s bank accounts; drive local fund-raising initiatives.
- 3. Statutory Compliance & Risk Management** — Ensure compliance and reporting under Income Tax, FCRA, Audit and PF requirements; identify and mitigate operational risks; safeguard custody of keys to safes, cash boxes and stores.
- 4. People Leadership & Staff Development** — Recruit centre staff (with approval from Head – Sustainable Livelihood Programmes and Head – HR); conduct performance appraisals; maintain discipline and personnel records; mentor staff and plan succession.
- 5. Stakeholder & Government Engagement** — Represent the VTC before local communities, government bodies and stakeholders; respond to periodic internal and external evaluations.
- 6. Institutional Planning & Development** — Plan and implement long- and short-term goals for the centre, and undertake additional responsibilities assigned by the Head – SLP, Deputy Directors or Director.

WHO WE’RE LOOKING FOR

- ✓ **Postgraduate or Graduate degree in Engineering.**
- ✓ Proven experience in institutional leadership, programme/project management or vocational training administration — ideally within the development or social sector.
- ✓ Sound understanding of financial planning, budgeting and statutory compliance for a non-profit institution.
- ✓ Strong people-management skills, with experience mentoring and developing teams.

- ✓ Excellent communication and public relations skills, with the ability to engage government bodies, donors and local communities.
- ✓ Alignment with, and willingness to uphold, the values, vision and mission of The Leprosy Mission Trust India.
- ✓ Willingness to be based at the respective centre (Vizianagaram, Andhra Pradesh or Faizabad, Uttar Pradesh).

WHY THIS ROLE MATTERS

As Head of the Institution, the Principal's leadership directly shapes the quality of vocational training delivered to people affected by leprosy and marginalised communities — building skills, sustainable livelihoods and dignity. The role strengthens the institutional capacity of the centre and carries forward TLMTI's holistic mission of health, empowerment and inclusion.

ABOUT TLMTI

The Leprosy Mission was founded in 1874 as “The Mission to Lepers” by Irishman Wellesley Cosby Bailey, in Ambala, India. In 1973, The Leprosy Mission Trust India (TLMTI) was registered as a Society under the Societies Registration Act, 1860. TLMTI works with individuals and communities disadvantaged by leprosy, irrespective of caste, creed and religion — addressing physical, mental, social and spiritual needs to uphold human dignity and eradicate leprosy.

Programmes span health, sustainable livelihood, individual and community empowerment, advocacy and communication, and research and training — delivered through hospitals, clinics, vocational training centres, residential homes and community empowerment projects across nine Indian states, in partnership with central and state governments, ILEP partners, the World Health Organization, people affected by leprosy, people with disabilities, Civil Society Organisations and corporates.

READY TO LEAD WITH PURPOSE?

Position	Principal
Locations	TLMTI Locations
Application	Send your updated CV/resume with a cover letter indicating your preferred location
Email	jobs@leprosymission.in
Last Date to Apply	15 September 2026

INCLUSION & SAFEGUARDING

TLMTI is committed to building a diverse and inclusive workplace, and welcomes applications from qualified women candidates and persons who are differently abled. Our policies and procedures uphold the highest standards of child rights and protection, and safeguard the wellbeing of our staff. We are dedicated to supporting individuals and communities who have been historically disadvantaged, including those affected by leprosy and other marginalised groups.